

**ANNUAL PROCUREMENT PROGRAM
CALENDAR YEAR 2016**

Name of Local Government Unit: Municipality of Sulop

Program Control No. _____		Planned Amount			Date Submitted:								
Department/ Office: BAC Office		Regular	Contingency	Total									
Item No.	Description	Unit Cost	Qty	Unit	Total Cost	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	138.62	20	rms	2,772	10	1,386.20	5	693.10	5	693.10		-
2	PAPER, Multi-Purpose (COPY) A4, 70gsm	107.51	20	rms	2,150	10	1,075.10	5	537.55	5	537.55		-
3	PAPER, A3 size, 70gsm	200.00	15	rms	3,000	10	2,000.00	5	1,000.00	5	1,000.00		-
4	FOLDER, L-type, Legal size, 50 pieces per pack	191.10	2	pack	382	1	191.10	1	191.10				
5	Ballpen, Black	9.65	20	pcs	193	10	96.50	5	48.25	5	48.25		-
6	Ink Refill Compatible, L210 (Black)	320.00	4	bot	1,280	2	640.00	2	640.00		-		-
7	Ink Refill Compatible (Colored-)				0		-		-		-		-
8	- Magenta	320.00	2	bot	640	1	320.00	1	320.00				
9	- Cyan	320.00	2	bot	640	1	320.00	1	320.00				
10	- Yellow	320.00	2	bot	640	1	320.00	1	320.00				
11	Brown folder	5.00	50	pcs	250	50	250.00		-		-		-
12	PVC long	10.00	50	pcs	500	20	200.00		-	20	200.00	10	100.00
13	RECORD BOOK, 500 pages, size: 214mm x 278mm min	91.19	3	book	274	1	91.19	1	91.19	1	91.19		
14	RING BINDER, Plastic 50mm, 10 pieces per bundle	305.58	2	bundle	611	1	305.58	1	305.58				
15	RING BINDER, Plastic 32mm, 10 pieces per bundle	269.71	2	bundle	539	1	269.71	1	269.71				
16	Ink, cartridge, Hp7110, black	900.00	4	cart	3,600	3	2,700.00	1	900.00				
17	Ink, cartridge, Hp7110, colored	2,000.00	3	set	6,000	2	4,000.00	1	2,000.00				
					23,471.95								

This is to certify that the above procurement program is in accordance with the objective of this Office

Recommended by:

ANECIETA O. BRIGENTE
Ast. Mun.Treasurer-OIC

Approved by:

ATTY. JOSE JIMMY S. SAGARINO
Local Chief Executive