

**ANNUAL PROCUREMENT PROGRAM
CALENDAR YEAR 2016**

Name of Local Government Unit:

Program Control No. _____	Planned Amount			Date Submitted:
Department/ Office: Municipal Agriculture Office	Regular	Contingency	Total	

Item No.	Description	Unit Cost	Qty	Unit	Total Cost	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Book paper long	180.00	37	ream	6,660.00	15	2,700.00	10	1,800.00	6	1,080.00	6	1,080.00
2	Book paper short	150.00	31	ream	4,650.00	15	2,250.00	10	1,500.00	3	450.00	3	450.00
3	Printer Ribbon for LX300-Epson)	200.00	10	cart	2,000.00	4	800.00	2	400.00	2	400.00	2	400.00
4	Staple wire #35	40.00	3	pc	120.00	1	40.00	1	40.00	1	40.00		-
5	Card Reader	150.00	4	pc	600.00	2	300.00	2	300.00		-		-
6	Pentel pen ink	60.00	2	bot	120.00	1	60.00	1	60.00		-		-
7	Folder long white	10.00	16	pc	160.00	8	80.00	8	80.00		-		-
8	Folder short white	10.00	16	pc	160.00	6	60.00	6	60.00	4	40.00		-
9	Organizer box	250.00	14	pc	3,500.00	5	1,250.00	5	1,250.00	2	500.00	2	500.00
10	Record book (300 pages)	51.00	15	pc	765.00	5	255.00	5	255.00	5	255.00		-
11	Tape transparent	24.00	2	pc	48.00	1	24.00		-	1	24.00		-
12	Correction Tape	25.00	20	pc	500.00	5	125.00	5	125.00	5	125.00	5	125.00
13	Puncher	257.00	1	pc	257.00	1	257.00		-		-		-
14	Carbon paper, long	200.00	3	box	600.00	1	200.00	1	200.00	1	200.00		-
15	Carbon paper, short	200.00	3	box	600.00	1	200.00	1	200.00	1	200.00		-
16	Ballpen	9.00	60	pc	540.00	30	270.00	30	270.00		-		-
17	Computer ink-black	150.00	12	bot	1,800.00	5	750.00	5	750.00	2	300.00		-
18	Computer ink-cyan	150.00	5	bot	750.00	2	300.00	2	300.00	1	150.00		-
19	Computer ink-magenta	150.00	5	bot	750.00	2	300.00	2	300.00	1	150.00		-
20	Computer ink-yellow	150.00	5	bot	750.00	2	300.00	2	300.00	1	150.00		-
TOTAL					25,330.00								

This is to certify that the above procurement program is in accordance with the objective of this Office

Recommended by:

ANECIETA O. BRIGENTE
Ast. Mun.Treasurer-OIC

Approved by:

ATTY. JOSE JIMMY S. SAGARINO
Local Chief Executive

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						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	LCD Projector	90,000.00	1	unit	90,000.00	1	90,000.00		-				
2	Computer set	28,000.00	1	set	28,000.00		-	1	28,000.00				
3	Breeder Does	2,517.00	68	head	171,156.00	17.00	42,789	17.00	42,789	17.00	42,789	17	42,789.00
4	Breeder Bucks	3,605.50	8	head	28,844.00	2.00	7,211	2.00	7,211	2.00	7,211	2	7,211.00
5	Vegetable Seeds (assorted)	50,000.00	4	pack	200,000.00	1	50,000.00	1	50,000.00	1	50,000.00	1	50,000.00
6	Rubber Seedlings	32.00	9,374	pc	299,977.37			4,687	149,988.69	4,687	149,988.69		
TOTAL					817,977.37								

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Recommended by:

ANECIETA O. BRIGENTE
Ast. Mun.Treasurer-OIC

Approved by:

ATTY. JOSE JIMMY S. SAGARINO
Local Chief Executive