

ANNUAL PROCUREMENT PROGRAM
Calendar Year 2016

Name of Local Government Unit: Sulop, Davao del Sur

Program/Contract No.

Department/Office: Municipal Assessor's Office

Item No.	UNIT	Description	Unit Cost	Qty	Total Cost	REGULAR				CONTINGENCY				TOTAL		Date Submitted	
						Regular		Contingency		Total		Total		1/7/2016			
						Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	1/7/2016			
1	CAA	AWTFRESHENER	97.19	6	583.14	1	97.19	1	97.19	1	97.19	1	97.19	2	291.57		
2	BMF	ALCOHOL (95%)	97.00	15	1,455.00	3	291.00	3	291.00	3	291.00	3	291.00	6	582.00		
3	MC	CORRECTION TAPE	55.00	15	825.00	3	165.00	3	165.00	3	165.00	3	165.00	6	990.00		
4	MC	LIQUID PAPER 20 ML	38.85	4	155.40	2	77.70	-	-	2	77.70	-	-	2	77.70		
5	MC	MECHANICAL PENCIL 0.5 MM	100.00	3	300.00	2	200.00	-	-	2	200.00	-	-	2	200.00		
6	MC	MARKER, PERMANENT (BULLET TIP /BLACK)	14.18	4	56.72	1	14.18	1	14.18	1	14.18	1	14.18	1	14.18		
7	MC	MARKER, PERMANENT (BULLET TIP /RED)	14.18	4	56.72	1	14.18	1	14.18	1	14.18	1	14.18	1	14.18		
8	MC	PAPER BOND LEGAL SIZE	110.04	20	2,200.80	4	440.16	5	550.20	5	550.20	5	550.20	6	660.24		
9	MC	TRIANGLE 12 INCHES	75.00	3	225.00	1	75.00	2	150.00	-	-	-	-	-	-		
10	MC	SIGN PEN, BLACK	45.00	12	540.00	1	45.00	5	225.00	3	135.00	3	135.00	3	135.00		
11	MC	STAPLER HEAVY DUTY	400.00	3	1,200.00	1	400.00	-	-	1	400.00	-	-	1	400.00		
12	MC	PUNCHER, HEAVY DUTY	126.00	1	126.00	-	-	-	-	-	-	-	-	-	-		
13	MC	PAPER, BOND PREMIUM GRADE LEGAL SIZE 9 LON	195.00	16	3,120.00	5	975.00	5	975.00	3	585.00	3	585.00	3	585.00		
14	MC	PAPER CLIP	9.28	2	18.56	1	9.28	-	-	1	9.28	-	-	1	9.28		
15	MC	MECHANICAL PENCIL FOR 0.5 MM LEAD	19.11	4	76.44	1	19.11	-	-	2	38.22	1	19.11	1	19.11		
16	MC	RECORD BOOK 100 PAGES	100.00	4	400.00	-	-	1	100.00	1	100.00	2	200.00	2	200.00		
17	MC	DRIFT PAN PLASTIC	30.00	2	60.00	-	-	1	30.00	-	-	1	30.00	1	30.00		
18	MC	TRIANGULAR SCALE	450.00	1	450.00	-	-	1	450.00	-	-	-	-	1	450.00		
19	MC	GALLPEN	27.00	50	1,350.00	30	810.00	-	-	10	270.00	10	270.00	10	270.00		
20	MC	GLASS CLEANER	257.00	2	514.00	-	-	1	257.00	1	257.00	-	-	1	257.00		
21	MC	SHOON CARTRIDGE LX-300-II	150.00	2	300.00	-	-	1	150.00	-	-	-	-	1	150.00		
SUBTOTAL					14,012.78		3,632.80		3,468.75		2,838.95		4,072.28				

ITEM NO.	DESCRIPTION	UNIT COST	QTY	TOTAL COST	REGULAR	CONTINGENCY	TOTAL	DATE SUBMITTED			
SUB TOTAL FORWARDED					14,012.78	3,632.80	3,468.75	2,838.95	4,072.28		
22	MC	DATA FILE BOX	55.44	3	166.32	2	110.88	1	55.44		
23	MC	PUNCHER - LONG 100'S	864.41	2	1,728.82	1	864.41	-	-		
24	MC	STAMP PAD, FELT PAD (RED)	25.33	4	101.32	2	50.66	-	-		
25	MC	STAMPING DATER	443.35	1	443.35	-	-	2	886.70		
26	MC	STAPLER HEAVY DUTY	165.28	1	165.28	1	165.28	-	-		
27	MC	WASTE BASKET	19.93	2	39.86	-	-	2	39.86		
28	MC	CORRESPONDENCE RECORD FORM (ORC FORM)	21.30	2	42.60	-	-	1	21.30		
29	MC	DISINFECTANT BAR	5.00	100	500.00	-	-	100	500.00		
30	MC	MOP HANDLE	24.28	2	48.56	1	24.28	-	-		
31	MC	MOPHEAD	84.45	2	168.90	-	-	1	84.45		
32	MC	AGROFOL - 4 LITERS	72.84	3	218.52	-	-	1	72.84		
33	MC	BLISSER BRANCH	1,522.50	1	1,522.50	-	-	3	4,567.50		
34	MC	PAPER FASTENER	25.38	6	152.28	1	25.38	2	50.76		
35	MC	MASKING TAPE	83.27	2	166.54	1	83.27	-	-		
36	MC	INK 1 P2770 CANNON BLACK	125.00	6	750.00	-	-	3	375.00		
37	MC	PROTRACTOR 360	40.00	3	120.00	1	40.00	-	-		
GRAND TOTAL					20,632.87	5,102.24	4,763.48	3,410.59	5,276.80		

This is to certify that the above procurement program is in accordance with objectives of the LGU.

ANCIESA O. GENTE
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Municipal Treasurer

APPROVED:
ATTY. JOSE JIMMY S. SAGARINO
Municipal Mayor