

AK

ANNUAL PROCUREMENT PROGRAM
Calendar Year 2018

Name of Local Government Unit: LGU-SULOP													
Program Control No.													
Department/Office: MSWDO					PLANNED AMOUNT			Date Submitted:					
Item No.	Description	Unit Cost	Qty	Unit	Total Cost	Regular	Contingency	Total		Distribution			
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Quantity	Amount	Quantity	Amount	Quantity	Amount	Quantity	Amount
1	Bond Paper (long)	138.40	25	reams	P3,460.00	10	1,384.00	10	1,384.00	5	692.00		
2	Bond Paper(short)	118.20	25	reams	2,955.00	10	1,182.00	10	1,182.00	5	591.00		
3	Alcohol	45.25	6	bottles	271.50	2	90.50	2	90.50	2	90.50		
4	Folder (legal size)	305.20	1	pack	305.20	1	305.20						
5	Mailing envelope	146.10	2	packs	292.20	1	146.10	1	146.10				
6	Paper fastener	68.65	42	boxes	2,746.60	42	1,373.30	42	1,373.30				
7	Correction tape	43.20	#20	pcs.	864.00	45	2,160.00	45	2,160.00	45	2,160.00	45	2,160.00
8	Stapler	96.70	#2	pcs.	193.40	41	96.70	41	96.70				
9	Toilet tissue	79.20	#1	pack	79.20	41	79.20						
10													
11													
Total					P8,695.10		3637.00		3252.60		1589.50		216.00

This is to certify that the above procurement program is in accordance with objectives of the LGU.

Prepared by:
AMELIA G. MORALES
Social Welfare Assistant

Noted:
ATTY. JOSE JIMMY SAGARINO
Municipal Mayor