

**ANNUAL PROCUREMENT PROGRAM
CALENDAR YEAR 2016**

Name of Local Government Unit: Municipality of Sulop

Program Control No. _____					Planned Amount				Date Submitted:				
Department/ Office: MENRO					Regular	Contingency		Total					
Item No.	Description	Unit Cost	Qty	Unit	Total Cost	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	INK CARTRIDGE, HP CN693AA (HP704), tricolor	524.16	2	cart	1,048.32	2	1,048.32						
2	Alcohol (70% Ethyl)	45.25	1	bot	45.25	1	45.25						
3	Cartolina. Assorted color	76.85	1	pck	76.85	1	76.85						
4	Eraser, Whiteboard	10.55	2	pc	21.10	2	21.10						
5	Marking pen, flourescent	37.30	1	set	37.30	1	37.30						
6	Marking (whiteboard, blue, black	12.40	2	pc	24.8	2	24.8						
7	Paper, multicopy (A4)	123.50	6	ream	741	6	741						
8	Pencil, lead	20.60	1	doz	20.60	1	20.60						
9	Record book (300 pages)	63.25	2	book	126.50	2	126.50						
10	Sign pen, black	46.15	2	pc.	92.3	2	92.3						
11	Stapple wire, # 35	19.85	4	box	79.40	4	79.40						
12	Masking tape (24mm)	57.80	1	roll	57.8	1	57.8						
13	Cutter	20.40	1	pc	20.40	1	20.40						
14	Puncher	129.40	1	pc	129.4	1	129.4						
15	Scissors	16.30	2	pc	32.60	2	32.60						
16	Stapple remover	18.50	1	pc	18.5	1	18.5						
17	Soft broom, tambo	109.00	4	pc	436	4	436						
18	Stick broom, tingting	25.10	4	pc	100.40	4	100.40						
19	Soap, bathroom	23.45	3	pc	70.35	3	70.35						
20	Detergent powder	26.20	5	pouch	131	5	131						
21	Detergent bar	19.15	5	bar	95.75	5	95.75						
22	Dust pan	38.05	3	pc	114.15	3	114.15						
23	Maphandle	149.35	2	pc	298.70	2	298.70						
24	Paper bond, premium grade	118.20	2	reams	236.40	2	236.40						
25	Calculator, scientific	433.85	1	unit	433.85	1	433.85						
26	Chair, monoblack (beige)	294.30	4	units	1,177.20	4	1,177.20						
27	Stappler	96.70	2	pc	193.40	2	193.40						
28	Diesoline (mini dumptruck)	35.00	2400	liters	84,000.00	600	21,000.00	600	21,000.00	600	21,000.00	600	21,000.00
29	Unleaded	40.00	360	liters	14,400.00	90	3,600.00	90	3,600.00	90	3,600.00	90	3,600.00

30	Premium	45.00	720	liters	32,400.00	16	720.00	16	720.00	16	720.00	16	720.00
31	Engine oil	200.00	24	quarts	4,800.00	6	1,200.00	6	1,200.00	6	1,200.00	6	1,200.00
32	Gear oil	150.00	4		600.00	1	150.00	1	150.00	1	150.00	1	150.00
33	Oil seal	200.00	4		800.00	1	200.00	1	200.00	1	200.00	1	200.00
34	Battery terminal	200.00	12	pcs.	2,400.00	3	240.00	3	240.00	3	240.00		
35	Battery solution	120.00	6	liters	720.00	6	720.00						
36	Assorted bolts and nuts	40.00	16	pairs	640.00	16	640.00						
37	Spark plug	150.00	2	pcs.	300.00	2	300.00						
38	GI sheets	400.00	4	sheets	1,600.00	4	1,600.00						
39	Marine plywood-5mm	400.00	4	sheets	1,600.00	4	1,600.00						
40	Paint (assorted colors)	600.00	2	gallons	1,200.00	2	1,200.00						
41	Paint brush	50.00	2	pcs.	100.00	2	100.00						
42	Backhoe rental	800.00	40	hours	32,000.00	40	32,000.00						
43	Purchase of bagging cellophane	200.00	10	reams	2,000.00	200	2,000.00						
44	Slashing bolo	200.00	2	pcs.	400.00			2	400.00				
45	Shovels	400.00	3	pcs.	1,200.00			3	1,200.00				
46	Sharpening stone	150.00	1	pcs.	150.00								
47	Brush cutter	16,000.00	1	unit	16,000.00								
48	#300 nylon for brushcutter	500.00	8	kilos	4,000.00	2	1,000.00	2	1,000.00	2	1,000.00	2	1,000.00
49	Rubber boots	300.00	5	pairs	1,500.00			5	1,500.00				
50	Bamboo poles	100.00	20	poles	2,000.00	20	2,000.00						
51	Rubber Gloves	80.00	10	pairs	800.00	10	800.00						
52	Coco lumber	14.00	300	bd-ft	4,200.00	300	4,200.00						
53	Hand throwel	75.00	2	pcs.	150.00	2	150.00						
54	Tarpaulin printing	15.00	200	sq. ft	3,000.00	200	3,000.00						
55	Bagging cellophane	200.00	20	reams	4,000.00	20	4,000.00						
56	Bamboo poles	100.00	20	poles	2,000.00	20	2,000.00						
57	Assorted nails	70.00	6	kilos	420.00	6	420.00						
58	Coco shingles	3.00	300	pcs.	900.00	300	900.00						
59	Tie wire	80.00	5	kilos	400.00	5	400.00						
60	Nylon # 200	200.00	10	kilos	2,000.00	10	2,000.00						
61	Meals and snacks	100.00	50	pax	5,000.00	50	5,000.00						
62	Seminars/trainings	2,000.00	2	pax	4,000.00	2	4,000.00						
	total				237,539.32								

This is to certify that the above procurement program is in accordance with the objective of this Office

Recommended by:

ANECIETA O. BRIGENTE
Asst. Municipal Treasurer/OIC

Approved by:

ATTY. JOSE JIMMY S. SAGARINO
Local Chief Executive