

**ANNUAL PROCUREMENT PROGRAM  
CALENDAR YEAR 2016**

Name of Local Government Unit: Municipality of Sulop

Program Control No. _____					Planned Amount				Date Submitted:				
Department/ Office: Sangguniang Bayan Secretary Office					Regular	Contingency		Total					
Item No.	Description	Unit Cost	Qty	Unit	Total Cost	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	CURTAINS	600.00	9	pc	609.00	40	5,400.00						
2	BALL PEN BLACK ANY BRAND, BLACK	90.00	5	pc	95.00	9	450.00						
3	DISH DETEGENT-LIQUID-AXION 250 ML	80.00	10	bot	90.00	10	800.00						
4	WHITE ENVELOP, LEGAL SIZE, ORDINARY	581.00	2	pack	583.00	2	581.00			1	581.00		
5	INK-REFILL-EPSON-220-T6642 CYAN	315.00	5	bot	320.00					5	1,575.00		
6	INK-REFILL-EPSON-220-T6641-BLACK	315.00	5	bot	320.00					5	1,575.00		
7	INK-REFILL-EPSON-220-T6642-MAGENTA	315.00	5	bot	320.00					5	1,575.00		
8	INK-REFILL-EPSON-220-T6642-YELLOW	315.00	5	bot	320.00					5	1,575.00		
9	BOOK PAPER 70 GSM LONG-PAPER ONE	175.00	40	ream	215.00	30	5,250.00			10	1,750.00		
10	BOOK PAPER 80 GSM LONG-PAPER ONE	180.00	40	ream	220.00	30	5,400.00			10	1,800.00		
11	BOOK PAPER 80 GSM LONG-PAPER ONE	170.00	40	ream	210.00	30	5,100.00			10	1,700.00		
12	PILOT BALLPEN-RETRACTABLE, BLUE	65.00	30	pc	95.00	30	1,800.00						
13	PILOT BALLPEN-RETRACTABLE, BLACK	65.00	30	pc	95.00	30	1,800.00						
14	SCOTCH TAPE 1"INC	70.00	5	roll	75.00	5	350.00						
15	TISSUE ROLL, ALL AROUND	10.00	10	pc	20.00	10	100.00						
16	TABLE NAPKIN, FOLDED	180.00	3	pack	183.00	3	720.00						
17	FASTENER, STEEL	68.00	5	box	73.00	5	372.00						
18	YELLOW PAD	50.00	5	pad	55.00	5	250.00						
<b>TOTAL</b>					<b>3,898.00</b>								

This is to certify that the above procurement program is in accordance with the objective of this Office

Recommended by:

**ANECIETA O. BRIGENTE**  
Ast. Mun.Treasurer-OIC

Approved by:

**ATTY. JOSE JIMMY S. SAGARINO**  
Local Chief Executive